

10A NCAC 89C .0106 CASE RECORD ON INDIVIDUAL

(a) The Division shall maintain a case record on each applicant and client. The case record contains material regarding the individual to allow Division staff to:

- (1) determine eligibility or ineligibility;
- (2) determine the need for extended evaluation to determine rehabilitation potential;
- (3) provide the basis for joint planning between the client and counselor in developing the client's individualized written rehabilitation program;
- (4) provide documentation of services rendered and the documentation of client progress towards achieving the vocational goal (going to work); and
- (5) provide the necessary documentation to meet federal reporting requirements.

(b) Case record material is confidential and shall not be released or disclosed except as outlined in 34 C.F.R. 361.49.

*History Note: Authority G.S. 143-546; 34 C.F.R. 361.39; 34 C.F.R. 361.49;
Eff. February 1, 1976;
Amended Eff. May 1, 1990; October 20, 1979;
Pursuant to G.S. 150B-21.3A rule is necessary without substantive public interest Eff. March 1, 2016.*